**Northwest Louisiana Human Service District (NLHSD)**

Meeting Minutes for

**Monday, November 20, 2017 @ 5:30 p.m.**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA 71107

**Call to order-5:34PM**

**Invocation- by Fletcher Carter**

**Pledge of Allegiance- by Dee Fowler**

**Welcome-President Camara welcomed the guest.**

**Roll Call -There was a quorum, 6 out of 10 active members were present.**

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| Bienville- Vacant | Bossier- George Sewell-P | Caddo-Njeri Camara-P  | Claiborne-Jamie Lennard-P |
| DeSoto- Fletcher Carter-P | Natchitoches- Vacant | Red River-Wanda Brock-EX | Sabine-Marcelle Slaughter-EX |
| Webster-Ora Rice-P | Gov.-Deanna Fowler-P | Gov.- Reece Middleton-EX | Gov.-Chris Nolen-EX |
| Staff ED-D. Efferson-P |  |  |  |
| Guests- Duane Ebarb-P |  |  |  |

**Approval of Agenda- Dee Fowler moved for the approval of agenda, seconded by Fletcher Carter, motion carried.**

**Approval of the Minutes for October 16, 2017 Board Meeting- Dee Fowler moved to accept the minutes as amended, George Sewell seconded, motion carried.**

**Guest and Public Comments- Duane Ebarb**

**The Board needs to be present for at least one Legislative session with Senator Peacock, more money is needed for this district.**

**Agenda Items for Discussion/Action:**

**New Business**

1. **Executive Limitations- Official Executive Director Report on File with the Secretary and available for public inspection.**

Dee Fowler moved to accept the Ed Report for October as in compliance with the Governance Policy Manual. George Sewell seconded. Motion carried.

 **a. Financial Condition &Activities Page 7**

 **b.  Communication and Support to the Board Page 14**

 **c. Global Executive Constraint Page 4**

 **d. Financial Planning and Budgeting Page 6-7**

 **2. Governance Process**

 **a. None**

**3. Board Business**

1. **Board Review and Approval of Updated Board Orientation Manual-George Sewell moved to approve the updated orientation manual, seconded by Dee Fowler, motioned carried.**
2. **Board Monitoring Summary Report of October, 2017**
3. **Discuss Holiday Social- All Board members agreed to have the Holiday Social.**
4. **November Board Compliance Monitoring Tool Completion**
5. **Next Proposed Meeting Date: Monday, December 18, 2017 @5:30**

**Announcements/Acknowledgements**

**Adjournment- Fletcher Carter moved to adjourn, seconded by George Sewell, meeting adjourned at 7:00PM**

Respectfully Submitted,

**Ora Rice**

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Secretary